



INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The **MARITIME INDUSTRY AUTHORITY (MARINA)**, through its Bids and Awards Committee (BAC) wishes to receive Bids from printers and suppliers of security documents for its procurement of Seafarer's Identification and Record Book (SIRB), in accordance with Republic Act (RA) No. 9184 and its IRR. It intends to apply the sum of nine million six hundred thousand pesos (P9,600,000.00) being the Approved Budget for the Contract (ABC) through the General Appropriations Act of 2009 (RA No. 9524). Bids received in excess of the ABC shall be automatically rejected at Bid opening:

Name of Project	PRINTING AND SUPPLY OF SEAFARER'S IDENTIFICATION AND RECORD BOOK (SIRB) AND STICKERS
Location	MARINA Central Office
Specifications of deliverables	MINIMUM OF 31,500 BOOKLETS INCLUDING STICKERS WITH THE FOLLOWING SPECIFICATIONS: SEAFARER'S IDENTIFICATION RECORD BOOK: IN BOOK TYPE WITH FRONT COVER, INSIDE FRONT COVER, 32 PAGES, INSIDE BACK COVER AND BACK COVER <ul style="list-style-type: none">SIZE: 88 MM DOWN X 125 MM ACROSS SPECIFICATION OF STICKERS: <ul style="list-style-type: none">SIZE: 4" DOWN (1/2" MARGIN+3" STICKER + 1/2 MARGIN) X 8" ACROSS (3" STUB+4.625" STICKER+0.375" MARGIN) Further description of the SIRB and sticker provided in Section VII. Technical Specifications of the Bid Documents.
Approved Budget for the Contract	NINE MILLION SIX HUNDRED THOUSAND PESOS (Php 9,600,000.00).
Source of Funding	General Appropriations Act (Republic Act No. 9524)



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Delivery Period	14 August 2009 (10,000 booklets) 01 September 2009 (10,000 booklets) 15 September 2009 (full delivery)
Payment Terms	Thirty (30) days after delivery

Bidding will be conducted through competitive bidding using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act." Only Bids from Bidders who pass the eligibility check will be opened.

The process for the eligibility check is described in the Bidding Documents. The Bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualifications procedure.

Interested Bidders may obtain further information from the MARINA and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM.

A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a nonrefundable fee in the amount of eighteen thousand (P18,000) pesos which is 0.2% of the ABC. The method of payment will be in cash. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.

ATTY. JEAN VER P. PIA
HEAD, BAC SECRETARIAT
Maritime Industry Authority
3/F Parkview Plaza,
984 Taft Avenue
corner T. M. Kalaw Street,
Ermita, Manila.
Tel. Nos. 4666900/ 4000250/ 5246518
Email address: marina_bac_sec@yahoo.com

The MARINA will hold a Pre-Bid Conference open to all interested parties on June 16, 2009, 9 a.m. at the MARINA Hearing Room, 3/F Parkview Plaza, 984 Taft Avenue corner T. M. Kalaw Street, Ermita, Manila.

Bids and eligibility requirements must be delivered to the address below on or before June 29, 2009, 8:00 – 10:00 AM. All Bids must be accompanied by a Bid security in the form of bank draft or irrevocable letter of credit (1% of ABC); or Bank guarantee (1.5% of ABC); or, Surety Bond (2.5% of ABC).



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Bid opening shall be on June 29, 2009, 10:00 AM at the MARINA Board Room, 4/F Parkview Plaza, 984 Taft Avenue corner T. M. Kalaw Street, Ermita, Manila.

The complete schedule of activities is listed, as follows:

Activities	Schedule/Venue
1. Issuance of Bid Documents	June 8-15, 2009 Room 302, Parkview Plaza, 984 Taft Avenue corner T. M. Kalaw Street, Ermita, Manila.
2. Pre-bid Conference	June 16, 2009, 9:00 AM Hearing Room, 984 Taft Avenue corner T. M. Kalaw Street, Ermita, Manila
3. Submission of Bids	June 29, 2009, 8:00-10:00 AM Hearing Room, 984 Taft Avenue corner T. M. Kalaw Street, Ermita, Manila.
4. Opening of Bids	June 29, 2009, 10:00 AM Hearing Room, 984 Taft Avenue corner T. M. Kalaw Street, Ermita, Manila.
5. Bid Evaluation	June 29-30, 2009
6. Post-qualification	June 30, 2009, PM
7. Notice of Award	July 1, 2009

The MARINA reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

(signed)
MYRNA E. CALAG
Chairman
Bids and Awards Committee
(For Supplies, Materials and Equipment)